

The Lowell Sportsmen's Club

POST OFFICE BOX 102
LOWELL, MASSACHUSETTS 01853



Instructions for Indoor Range Security Lock

1. First, you need to apply for an access code to the indoor range. The application form can be found on the LSC web site.
2. If your application is approved, you will receive an 8 digit access code, or Personal Identification Number (PIN), to open the lock. **Do NOT share this code with anyone.** You alone are responsible for all activities on the range of all persons entering the range under your PIN. Please record your PIN in a secure location and memorize it to avoid delays with entering the range.
3. To open the lock, enter your PIN into the keypad, followed by the " * " symbol keypad.
4. If you entered a valid code into the lock, the LED will flash GREEN and the lock will unlock enabling you to open the indoor range door. After 9 seconds, the lock will re-lock. (i.e. You have nine seconds to open the door.)

If you entered an invalid code into the lock, the LED will flash RED, denying you access. If you enter a second invalid code into the lock, it will deny access and go into sleep mode for 20 seconds. Additional invalid codes will result in longer sleep modes.

5. Make sure the door closes fully so that the latch catches and locks the door behind you.
6. When leaving the range, make sure the door closes fully behind you and re-locks.
7. If you are hosting a match or other indoor range event, you may be given a special code to leave the door unlocked during your event. This facilitates frequent accesses by persons participating in an event, such as a pistol match, Friday Night Fun Shoot, or training class. **At the end of the event, the coordinator is responsible for re-locking the door.**

This feature is provided as a convenience to team captains and special event coordinators. If this convenience is abused and the door is not re-locked after each event, it will be disabled for those persons neglecting to lock the door.

8. Range hours are from 5:00 AM until 1:00 AM. Access codes are denied between the hours of 1:00 AM and 5:00 AM.
9. If the lock continually beeps or flashes the LED, that indicates the batteries are low. Please notify the club's caretaker or Board of Directors immediately so the batteries can be replaced.
10. If you need further assistance, please notify the caretaker or the Board of Directors.